



UTAH DEPARTMENT OF
**COMMUNITY
AND CULTURE**

PAID INTERNSHIP AVAILABLE

The Utah Department of Community and Culture (DCC) seeks a motivated, polished and organized legislative intern for the 2009 General Legislative Session.

DCC consists of six divisions:

Division of Arts and Museums

Division of Housing & Community Development

Division of Indian Affairs

Division of State History

Division of State Library

Office of Ethnic Affairs

Please see www.community.utah.gov for more details about DCC divisions and programs.

A stipend is available for DCC's intern, contingent upon experience and portfolio. Base wage: \$10/hr

The DCC legislative intern will work directly with the DCC Executive Director, Deputy Director and administrative staff from January 12 until March 12, M-Th, 8:00 a.m. - noon (15-20 hours/week), on legislative and fiscal issues specific to DCC.

This year's key issues may include Department funding, cultural resources, ethnic issues, community resources, and historic preservation.

Our intern will also facilitate communication regarding key DCC legislative issues to strategic partners, legislators, other government agencies and Department staff. Consequently, proficiency in Microsoft Office Suite (Word, Excel, PowerPoint), research ability and writing skill are a must.

The ideal candidate for this internship will be a solid writer and self-starter, thrive on the fast pace required by the Legislative process, enjoy the challenge of a tough research issue or public policy dilemma, interface well with others, be punctual, be a team player, honor deadlines, demonstrate responsibility and attention to detail, work independently and articulate issues succinctly.

APPLICATION DEADLINE: Applicant's resume and cover letter must be received by Ally Isom, DCC Deputy Director, by **FRIDAY, NOVEMBER 7, 5:00 p.m.**

Please send resumes with cover letter to Ally Isom, DCC Deputy Director, 324 S. State, Suite 500, Salt Lake City, UT 84111, aisom@utah.gov, 801.864.7268 (mobile) or 801.538.8675 (office).

